

Instructions Knowledge Organiser

Year 3

What should I already know?

- How to use capital letters, finger spaces and full stops mostly correctly.
- How to join two sentences together using 'and'.
- Layout - Title, You will need and Method
- How to layout an instruction text correctly
- How to write an introduction including a question
- How to write clear sentences that make sense



What a good one looks like!

Y3 Instructions: Example Text

Annotated Grammar, Punctuation and Spelling Features

All Text: uses the full range of spelling, grammar and punctuation features that have been taught in previous year groups, including adjectives within noun phrases, singular possessive apostrophes and commas in list sentences

All Text: uses the correct tense consistently

¹ uses the present perfect tense

² chooses to use nouns or pronouns appropriately, e.g. he, she, they, it

³ uses a or an correctly

⁴ uses simple layout devices in non-fiction, e.g. headings and sub-headings.

⁵ uses conjunctions to express time, place and cause, e.g. when, before, after, while, so, because, etc.

⁶ uses adverbs to express time, place and cause, e.g. then, next, soon, therefore...

⁷ uses prepositions to express time, place and cause, e.g. before, after, during, in, because of, etc.

How to Wash Your Elephant

Has your elephant rolled in mud?⁷

Elephants need to be kept clean or they can often¹³ become unhealthy^{14,10}. Use this handy set of instructions to ensure you keep your pet² squeaky clean.

Equipment⁴

- | | |
|---|---|
| an ² extra long hosepipe (at least 10 metres ¹¹) | a ² pair of elephant nail clippers |
| a ² set of step ladders | a ² sheet of sand paper |
| a ² large sweeping brush with stiff bristles | a ² feather duster |
| a ² bottle of elephant shampoo | |



⁴ uses subordinate clauses

⁹ spells words with prefixes correctly, e.g. unhappy, misheard

¹⁰ spells words with suffixes correctly, e.g. helpful, kindness

¹¹ spells homophones correctly, e.g. which and witch

¹² uses knowledge of word families to help with their spelling

¹³ spells some of the year 3 and 4 statutory spelling words correctly

Method⁴

1. Firstly⁶, prepare your elephant for their bathing session in an² area with plenty of space. Make sure that your animal² is calm, well-fed and content. It may help to tickle their^{2,11} tummies to relax them² if³ they² are nervous about getting wet⁴.
2. Next⁶, prop up the step ladders beside⁷ your pet² otherwise⁶ it is impossible^{6,11} to reach the top of their body. Climb the ladders carefully¹⁰ as³ you carry the hosepipe⁴. Use lukewarm water to completely¹⁰ soak your elephant's skin.
3. After that⁶, squeeze a whole¹¹ bottle of elephant shampoo onto⁷ the animal's² back. Use the sweeping brush to reach up and scrub every part of their² dirty skin. Start at their² back and work downwards⁷ to their² feet.
4. Afterwards⁶, rinse them² off until³ all of the soap suds are gone. Be very careful¹⁰ not to let any of the shampoo drip into⁷ your pet's² eyes as³ the pain¹¹ could cause them² to suddenly¹⁰ charge at⁷ you⁴.
5. Now⁶, you need to make your elephant lie down. A³ tasty bun may be helpful¹⁰ to convince them² to go down to⁷ the ground. Use the sand paper to file the dead skin from⁷ the bottom of their² feet and the nail clippers to trim their^{2,11} toenails. As a result⁶, you should watch out for sharp bits of flying elephant toenail!
6. Finally⁶, you need to gently¹⁰ clean your elephant's nostrils and ears using the feather duster. This can be very dangerous¹⁰. Move quickly¹⁰ away from⁷ your elephant's trunk if³ they² begin to shake or start to breathe¹³ more heavily⁶. You do not want to be in the firing line of a powerful¹⁰ elephant sneeze.



Enjoy your spotlessly^{10,12} clean mammal² but keep a close eye on them² near⁷ any muddy puddles!

Instruction Writing Toolkit

- Title
- Introduction
- You will need/equipment
- Bullet points
- Commas in a list
- Method
- Time adverbials - first, next, then
- Adverbs - slowly, carefully, quickly
- Imperative verbs - cut, pour, open
- Correct use of question marks
- Sentences make sense
- Correct tense
- Expanded noun phrases
- Using phonics and spelling knowledge



What will I know by the end of this year?

- To use higher level conjunctions (because, if, when, but, so, or)
- To use time adverbials
- To use adverbs to describe
- To use expanded noun phrases
- To use commas in a list
- To use the correct tense
- Proofreading
- Editing
- Rewriting

Prior learning

- Gingerbread men (Y2)
- Card making (Y2)
- Jam sandwich (Y2)



Good authors to read for inspiration

- Recipes
- 'How to' texts
- Non-fiction texts
- Fact files

<https://www.literacywagoll.com/instructions.html>

